

**Minutes for Meeting:** Board Meeting

**Date:** 27<sup>th</sup> June 2012

**Minute Taker:** Katy Saunderson

**Chair:** Janice Irving

**Present:** Helen Aitken, Pauline Heath, George Wallace, Geof Armstrong

**Apologies:** Stuart Bracking, Paula Greenwell, Karen Sheader, Carolyn Roberts

<b>Who</b>	<b>Point Discussed/Action to be taken</b>	<b>When</b>
GA	Advised board that the organisation has managed to navigate the difficulties of past few weeks and has moved into a position of financial stability. This has been achieved through payments in, new members and a successful funding bid to Lloyds TSB.	
KS	Presented the revised cash flow forecast to members as well as the most recent accounts to evidence the current position.	
All	All members happy with accounts and pleased with the rapid development of the HUB.	
PH	Suggestion that if we wanted to move into helping people with more complex needs we should look at Martine Dellard who is already experienced in that area.	
JI	Need to be careful not to be too broad and take on more than we can support.	
JI	We need to be careful that we keep our relationship with NCC alive despite the cuts and look at how we can support and compliment the existing model rather than oppose it, this will strengthen our position.	
PH	People with mild learning disabilities often miss out and this can often result in anti social behaviour and offending. Could look at a service that aims to help them and prevent the cycle continuing.	
KS	Could revisit the University of Sunderland project once the HUB has settled which looked at how to address this problem.	

Who	Point Discussed/Action to be taken	When
GA	Has decided that it is best to put one larger funding application in to Northern Rock, with the October submission being the best option.	
JI	Even if we become fully sustainable we need funds for development. NR is a very business functioning trust and would see this as an advantage as they would like to invest for a return. They often look at businesses and invest in shares.	
GA	Our core business activity is swiftly moving us towards self-sufficiency. After 18 months we've got the HUB Club on its feet and we'd now like board input on how best to move forward.	
JI	Perhaps best to let the sudden growth settle first.	
HA	Current and new members may naturally direct the future of the service. Young Offenders and medical services may present gaps in the market.	
GA	HUB has begun work in community centres to help members engage with local communities. We need to find new premises that will allow for growth.	
JI	Does the organisation/board need to change as we move forward?	
GA	We need to look at possibility of becoming a Ltd organisation as well as other models.	
KS	We also need to consider the tax implications of doing so.	
JI	We must not lose of charitable status, but we do need to investigate changing our business status to better protect the board. Carolyn Lamb can aid with accounts auditing if we choose to change over. Charity Commission can advise of the best route.	
All	In agreement that it is appropriate to take GA & KS off informal redundancy notice.	
PH	Can look at using the University and Colleges to find workshop leaders and volunteers.	

<b>Who</b>	<b>Point Discussed/Action to be taken</b>	<b>When</b>
HA	It may be beneficial to find a representative from Northumbria Business School to join the board so that they may add their expertise. HA to put feelers out.	
GA	Ticket Scheme is starting to take shape now and information is getting out there. HUB Season will be running in July for 4 weeks. Glen Pendleton (NCC) is currently looking into community spaces for us.	
KS	Has submitted our notice to quit MEA.	
	Meeting concluded with no other business to discuss.	