

ARCADEA
FINANCIAL STATEMENTS
31st MARCH 2007

Charity Number 1046912

ARCADEA

FINANCIAL STATEMENTS

YEAR ENDED 31st MARCH 2007

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ARCADEA

TRUSTEES ANNUAL REPORT

YEAR ENDED 31st MARCH 2007

The trustees present their report and the financial statements of the charity for the year ended 31st March 2007.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered charity name Arcadea

Charity registration number 1046912

4th Floor
Mea House
Ellison Place
Newcastle upon Tyne
NE1 8XS

THE TRUSTEES

The trustees who served the charity during the period were as follows:

Karen Sheader
Lindsay Carter
Victoria Andrew OBE - (Deceased May 2007)
Paula Greenwell
Andy Stafford
Aileen Hay (Co-opted 8th August 2007)
George Wallace (Co-opted 8th August 2007)
Pauline Heath (Co-opted 8th August 2007)

Charity Correspondent Vici Wreford-Sinnott

Auditors Tait Walker
Chartered Accountants & Registered Auditors
Bulman House
Regent Centre
Gosforth
Newcastle upon Tyne
NE3 3LS

Bankers Lloyds TSB Bank plc
102 Grey Street
Newcastle upon Tyne
NE99 1SL

Solicitors Dickinson Dees
St Ann's Wharf
112 Quayside
Newcastle upon Tyne
NE99 1SB

ARCADEA

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31st MARCH 2007

STRUCTURE, GOVERNANCE AND MANAGEMENT

ARCADEA is governed by its Constitution, adopted 2 February 1995 and last amended 20 September 2004.

ARCADEA is a registered charity. Registered Number 1046912.

The trustees, who are appointed in accordance with the requirements of the constitution, meet on a regular basis to decide overall policies and financial matters.

New trustees are elected by the existing trustees and members of the Charity. Each new trustee is provided with a copy of the Charity's Constitution and is made aware of the advice obtainable from the Charity Commission in respect of Trustees' duties and responsibilities. The Trustees meet regularly to discuss all matters of governance.

Risk Management

The Trustees have assessed the major risks to which the charity is exposed, in particular those relating to the operations and finances of the charity, and are satisfied that systems are in place to mitigate the exposure to the major risks.

OBJECTIVES AND ACTIVITIES

ARCADEA is an arts development service which is staffed and managed by disabled people. It exists to advance education in the arts, and to promote the cultural and artistic equality of disabled people.

- Working in partnership with disabled people, Disability Art organisations, local authorities and funders to create the widest possible range of arts opportunities in the North East.
- Maintaining links with Disability Arts organisations and practitioners both locally and nationally.
- Producing a newsletter, maintaining a web site and providing advice and information to arts organisations and artists working in Disability Arts, as disabled artists or with disabled people.

ARCADEA

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31st MARCH 2007

ACHIEVEMENTS AND PERFORMANCE

2006-07 has been a second year of consolidation for the organisation, centering on the second full year dedicated to the new strategic vision for the organisation and delivery of the second year of New Directions - a two year comprehensive Professional Development Initiative for professional Disabled artists in the North East region. As part of a group of organisations nationally, ARCADEA has continued to take a lead to ensure the cultural repositioning of the status of Disabled people, meeting a core cultural equality agenda relating to Disabled people's involvement with and contribution to the Arts. ARCADEA continued to be supported and core funded by Arts Council England through the North East Office and gained funding support from The Esmee Fairbairn Foundation, The Lloyds TSB Foundation for England and Wales, Newcastle City Council, Arts Council England's Grants For The Arts Scheme, The Northern Rock Foundation, and the CSDI strand of ERDF grants.

Organisational Development

The preparation for and the process of delivery has brought about improved management and increased organisational capacity - we have put many policies and procedures in place, some of which are innovative employment policies and supports. We also ensured that our staffing and management improved through fundraising for an organisational development grant through Grants For The Arts and The Esmee Fairbairn Foundation. We installed a complete IT network to improve our internal efficiency and therefore our ability to deliver externally. We undertook Board and Staff Development in areas of Health and Safety, First Aid, Equal Opportunities Training and as part of our Cultural Diversity Action Plan we took part in Cultural Diversity Training, including a formal Training Day and attendance at a number of cultural events or diversity awareness raising days (eg ACE-NE Islam and the Arts etc). Staff attended a number of conferences and festivals to enhance both their awareness of the national picture for Disability Arts and also to ensure we were up to date with national developments in our sector which is changing rapidly.

New Directions

New Directions has represented a strategic plan for the organisation with the overall aim of repositioning the cultural status of Disabled people in the North East and has involved the delivery of a two year comprehensive programme of Training and Professional Development Initiatives for Disabled artists and Disabled Arts Professionals including One to One Support - DNA, Mentoring Programme, Training Courses, Traineeship, Master Classes and very successful artistic programme. The new MIMOSA MAGAZINE immediately increased circulation of what was previously known as NorDAF News by 50%. The New Directions Programme has brought many Disabled artists to the organisation who had not previously worked with us, several artists reconnected with the organisation and many others consolidated their relationship with us. We worked directly in the area of professional Development with over 120 Disabled artists from all around the North East region. This work has given direct results for many artists - but there has been significant learning for the organisation too and this has informed our planning for the next three years. Another significant area of work on this programme has been our work in Regional Development and the Cultural Environment, working in collaboration, alliance, association and partnership with a number of mainstream arts organisations and venues and supporting the enhanced Disability Equality within their own work and provision. We have worked with Northern Stage, New Writing North and Dance City and we have presented work at Star and Shadow Cinema, Mushroom Works Gallery and Studios, Buddle Ad Hoc gallery, The Sage Gateshead, The Gala Theatre Durham, The Arc Stockton, Darlington Arts Centre, Caedmon Hall Gateshead and a number of other venues.

ARCADEA

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31st MARCH 2007

ACHIEVEMENTS AND PERFORMANCE *(continued)*

Supporting the Artist

Our work with Disabled artists and groups has had significant impact. We have worked directly with 190 Disabled artists, had live audiences of over 2360 people, our web site has reached over 22,000 hits offering news, information and advice, we had two radio broadcasts which reached over 200,000 people in the North East, an article on our Mimosa festival in Culture Magazine reached the entire circulation of the Journal newspaper in the North East and our advertising and media 'pr' reached more people still. We delivered 226 professional development training sessions and hosted 17 Disabled artists networking events throughout the region. Each of the artists networks will continue to be supported with the potential to become new Disability Arts organisations, so we are actively supporting the growth and regeneration of the Disability Community. During The Mimosa Festival 2006 we employed 134 Disabled artists and showcased 34 new pieces of work created by Disabled people.

Some artists have naturally and positively progressed to other artistic and cultural resources and funding, whilst in reality many others continue to face isolation and exclusion, largely around a lack of cultural awareness around communicating with Disabled people. There remains very patchy knowledge, awareness and policy in the North East and even where policies or action plans are being developed, in many instances it is without the backing of detailed and thorough training from organisations such as ourselves, and it has not yet been embedded as a value. The environment - physical, sensory and attitudinal - still has a large part to play in the barriers which Disabled people. We will work at a more strategic level to case-make, deliver bespoke cultural disability equality training and training which promotes the social model of Disability but which introduces awareness of the cultural model. We feel that we are in a unique position.

We worked across a number of art forms including a dance event, visual art exhibitions, film screenings, theatre productions and master classes, cabarets which allowed people to try and share new work as well as a number of informal sharings. We significantly raised the profile of ARCADEA and the scope and scale of the work of Disabled people.

Mimosa Club Cabarets

Mimosa Club Cabaret created a cultural space for both emerging and established Disabled artists to present their work. Emerging artists would get critical feedback to assist in their professional development and everyone would get to be inspired by artists like Laurence Clark, Mat Fraser, Minika Green, Caroline Parker and Julie McNamara. One of the aims was to pull the Disability Community back together but we also pulled in new audiences for the work given our new approach to marketing. The Mimosa Club at the Mimosa Festival attempted a cultural intervention by creating a completely new performance space within the Star and Shadow Cinema.

Mentoring Programmes for Disabled Artists

Our mentoring programmes were very successful - we were able to provide mentors for ten Disabled artists who ranged from New Writing North, Live Theatre to accomplished individual artists like Ellen Phethean, Tim Brennan, and Keith Mills. One actor got an agent as a direct result of his mentoring experience, musicians made professional recording of demos and backing music for gigs, visual artists got their first residencies out of it and all came away more professionally prepared for working in the Arts.

ARCADEA

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31st MARCH 2007

ACHIEVEMENTS AND PERFORMANCE *(continued)*

Mimosa Festival

We feel that the Mimosa Festival 2006 exceeded all expectations of all stakeholders. The project grew from a 2 and a half day event to a month long celebration and showcase of exceptionally high quality events, performances, exhibitions, screenings, music presentations with a master class programme attached. We also held an informative lunch time seminar hosted by Mark Robinson for ARCADEA Director, Vici Wreford-Sinnott, at Arts Council England-NE. We successfully employed many North East Region based Disabled artists (Tom Shakespeare, Caroline Bowditch, Lindsay Carter, Wayne Hooks, Pauline Heath, Neil 'Twink' Tinning, AJ Moesby, Aileen Hay and many others) to present their work in a number of settings, (Northern Stage, The Sage Gateshead, Star and Shadow Cinema, Dance City, Buddle Arts Centre, Mushroom Works) brought in a small number of artists from outside the region (Liz Carr, Common Ground Sign Dance, Laurence Clark) but whom had links with the region and tested the market in a film screening of regional, national and international films made by Disabled people. We brought new audiences to the work of Disabled people, Disabled people as audiences to venues they hadn't visited before, acted as a catalyst for change and galvanised an entire cultural community. It also acted as a huge piece of action research both for our sector and our region and has paved the way for a new cultural model of disability. It certainly deserves a place in the annual arts calendar of the North East.

vsp: Directed by ARCADEA's Director, Vici Wreford-Sinnott, three Disabled Arts Ambassadors, Susie Balderson, Caroline Bowditch and Julie McNamara were placed in three arts organisations - Dance City, Northern Stage and New Writing North respectively. The Ambassador was to spend fifteen days with the organisation over a three month period conducting an initial disability equality survey with all staff in all departments and from there make a set of recommendations for supported test measures in some areas of the organisation's provision. The Ambassador would also deliver Disability Equality Training to all staff looking in particular at a cultural model currently being devised by ARCADEA Director Vici Wreford-Sinnott. At then end of the process the Ambassador would draft the beginnings of a Disability Equality Action Plan to be picked up by the organisation, it's Board of Management and agree a follow up support programme. The process has allowed ARCADEA to develop some meaningful relationships with mainstream arts organisations for the longer term.

Research

We have continued to consult and involve the Disability Community in all of our activities, events and plans. We are particularly excited about the work ARCADEA's Director, Vici Wreford-Sinnott, is developing around a Cultural Model of Disability, which despite being held off slightly to allow for further practice-led research is a very exciting prospect for our sector. It is planned to be launched in 2008.

FINANCIAL REVIEW

The financial position for the year shows a deficit of income over expenditure of £28,557 (2006-£5,490). The funds of the charity amount to £13,730 at 31st March 2007 including restricted funds of £2,374. The trustees consider the financial position to be satisfactory.

ARCADEA

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31st MARCH 2007

RESERVES POLICY

It is the policy of ARCADEA to maintain unrestricted reserves, which are the free reserves of the charity, at a level that equates to approximately 3-6 months' running costs. This will provide sufficient funds to cover management, administration and support costs.

The financial statements, which have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP 2005), conform to current statutory requirements and comply with the Charity's Constitution.

RESPONSIBILITIES OF THE TRUSTEES

Law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required by law to give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for that period.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with the Charities Act 1993. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

AUDITOR

A resolution to re-appoint Tait Walker as auditor for the ensuing year will be proposed at the Annual General Meeting.

Signed on behalf of the board



Lindsay Carter
Trustee

20/12/07

ARCADEA

INDEPENDENT AUDITOR'S REPORT TO THE CHARITY'S TRUSTEES

YEAR ENDED 31st MARCH 2007

We have audited the financial statements of Arcadea for the year ended 31st March 2007 on pages 9 to 18 which have been prepared under the historical cost convention and the accounting policies set out on pages 11 to 12.

This report is made solely to the charity's trustees, as a body, in accordance with section 44 of the Charities Act 1993. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

RESPECTIVE RESPONSIBILITIES OF THE TRUSTEES AND AUDITORS

The responsibilities of the trustees for preparing the Trustees Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards are set out in the Statement of Responsibilities of the Trustees on page 6 .

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Charities Act 1993, and whether the information given in the Trustees Annual Report is consistent with the financial statements. We also report to you if, in our opinion, the charity has not kept proper accounting records, or if we have not received all the information and explanations we require for our audit.

We read other information contained in the Trustees Annual Report and consider whether it is consistent with the audited financial statements. We consider the implications for our report if we become aware of any apparent misstatements or material inconsistencies with the financial statements. Our responsibilities do not extend to any other information.

BASIS OF AUDIT OPINION

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charity's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

ARCADEA

INDEPENDENT AUDITOR'S REPORT TO THE CHARITY'S TRUSTEES *(continued)*

YEAR ENDED 31st MARCH 2007

OPINION

In our opinion the financial statements give a true and fair view of the state of affairs of the charity as at 31st March 2007 and of its incoming resources and application of resources for the year then ended and have been prepared properly in accordance with the Charities Act 1993.



TAIT WALKER
Chartered Accountants
& Registered Auditors

Bulman House
Regent Centre
Gosforth
Newcastle upon Tyne
NE3 3LS

... 24th December 2007

ARCADEA

STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31st MARCH 2007

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2007 £	Total Funds 2006 £
INCOMING RESOURCES					
Incoming resources from generating funds:					
Voluntary income	2	72,250	129,911	202,161	174,869
Investment income	3	736	–	736	815
Incoming resources from charitable activities					
	4	1,454	–	1,454	461
Other incoming resources	5	–	–	–	1,629
TOTAL INCOMING RESOURCES					
		<u>74,440</u>	<u>129,911</u>	<u>204,351</u>	<u>177,774</u>
RESOURCES EXPENDED					
Charitable activities	6	(77,982)	(141,481)	(219,463)	(171,195)
Governance costs	7	(13,299)	(146)	(13,445)	(12,069)
TOTAL RESOURCES EXPENDED					
		<u>(91,281)</u>	<u>(141,627)</u>	<u>(232,908)</u>	<u>(183,264)</u>
NET OUTGOING RESOURCES BEFORE TRANSFERS					
	9	(16,841)	(11,716)	(28,557)	(5,490)
Transfer between funds	10	(1,433)	1,433	–	–
NET OUTGOING RESOURCES FOR THE YEAR					
		<u>(18,274)</u>	<u>(10,283)</u>	<u>(28,557)</u>	<u>(5,490)</u>
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>29,630</u>	<u>12,657</u>	<u>42,287</u>	<u>47,777</u>
TOTAL FUNDS CARRIED FORWARD					
		<u>11,356</u>	<u>2,374</u>	<u>13,730</u>	<u>42,287</u>

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

The notes on pages 11 to 17 form part of these financial statements.

ARCADEA

BALANCE SHEET

31st MARCH 2007

	Note	2007 £	£	2006 £	£
FIXED ASSETS					
Tangible assets	12		4,108		6,952
CURRENT ASSETS					
Debtors	13	11,442		7,547	
Cash at bank		<u>3,441</u>		<u>35,384</u>	
		14,883		42,931	
CREDITORS: amounts falling due within one year	14	<u>(5,261)</u>		<u>(7,596)</u>	
NET CURRENT ASSETS			9,622		35,335
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>13,730</u>		<u>42,287</u>
NET ASSETS			<u>13,730</u>		<u>42,287</u>
FUNDS					
Restricted income funds	15		2,374		12,657
Unrestricted income funds	16		<u>11,356</u>		<u>29,630</u>
TOTAL FUNDS			<u>13,730</u>		<u>42,287</u>

These financial statements were approved by the members of the committee on the 20/12/07 and are signed on their behalf by:



Lindsay Carter
Trustee

The notes on pages 11 to 17 form part of these financial statements.

ARCADEA

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31st MARCH 2007

1. ACCOUNTING POLICIES

Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with applicable United Kingdom accounting standards, the Statement of Recommended Practice "Accounting and Reporting by Charities" issued in March 2005 (SORP 2005) and the Charities Act 1993.

Fund accounting

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor or trust deed. There are a number of restricted funds, which are restricted in accordance with the donor's wishes and incoming funds are utilised and matched against the expenditure required to meet the charitable objectives.

Unrestricted funds comprise those funds which the trustees are free to use for any purpose in furtherance of the charitable objects. Unrestricted funds can include designated funds where the trustees, at their discretion, have created a fund for a specific purpose.

Resources expended

Liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

Charitable activities - are those costs incurred in trading activities that raise funds, which are for the direct benefit of the charity's beneficiaries, associated with the provision of supporting services and include the direct costs and support costs relating to the activities of the charity.

Governance costs - include those incurred in the governance of the charity and its assets and are primarily associated with constitutional and statutory requirements. Support costs have been allocated to activity cost categories and to governance cost on a basis consistent with the time spent by employees on each activity and those activities necessary to properly govern the charity.

Incoming resources

Voluntary income including donations, gifts and legacies and grants that provide core funding or are of general nature are recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability. Such income is only deferred when:

- The donor specifies that the grant or donation must only be used in future accounting periods; or the donor has imposed conditions which must be met before the charity has unconditional entitlement.

Investment income is recognised on a receivable basis.

Income from charitable activities includes income received under contract or where entitlement to grant funding is subject to specific performance conditions is recognised as earned (as the related goods or services are provided). Grant income included in this category provides funding to support performance activities and is recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability. Income is deferred when:

- Related grants are received in advance of the expenditure to which they relate being incurred.

ARCADEA

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31st MARCH 2007

1. ACCOUNTING POLICIES *(continued)*

Fixed assets

All fixed assets are initially recorded at cost. The charity does not generally capitalise items under £100 in value.

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Fixture and Equipment - 25% Straight line and 15% Reducing balance

Depreciation is provided on all tangible fixed asset at rates calculated to write off the cost less estimated residual value of each asset, over its expected useful life, on a straight line basis.

2. VOLUNTARY INCOME

	Unrestricted Funds £	Restricted Funds £	Total Funds 2007 £	Total Funds 2006 £
Grants receivable				
Arts Council England, North East	67,250	–	67,250	75,450
Gateshead Council	–	–	–	1,691
Arts Council England - Directors Appointment	–	–	–	15,000
Arts Council England, North East - New Beginnings	–	–	–	2,978
Arts Council England - Organisational Development	–	948	948	8,528
The Northern Rock Foundation	–	27,281	27,281	25,054
The Esmee Fairbairn Foundation	–	36,383	36,383	35,233
Arts Council England CSDI ERDF	–	23,020	23,020	10,935
Arts Council England -Mimosa	–	29,890	29,890	–
Lloyds TSB Foundation	–	10,000	10,000	–
Arts Council England Fundraising Training	–	2,000	2,000	–
Dept of Works and Pensions	–	389	389	–
Newcastle City Council	5,000	–	5,000	–
	<u>72,250</u>	<u>129,911</u>	<u>202,161</u>	<u>174,869</u>

3. INVESTMENT INCOME

	Unrestricted Funds £	Total Funds 2007 £	Total Funds 2006 £
Other interest receivable	<u>736</u>	<u>736</u>	<u>815</u>

ARCADEA

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31st MARCH 2007

4. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

	Unrestricted Funds	Total Funds 2007	Total Funds 2006
	£	£	£
Ticket Sales	443	443	461
Mentoring Income	300	300	—
Training	711	711	—
	<u>1,454</u>	<u>1,454</u>	<u>461</u>

5. OTHER INCOMING RESOURCES

	Total Funds 2007	Total Funds 2006
	£	£
Expense reimbursement	—	1,334
Sundry income	—	295
	<u>—</u>	<u>1,629</u>

6. COSTS OF CHARITABLE ACTIVITIES BY FUND TYPE

	Unrestricted Funds	Restricted Funds	Total Funds 2007	Total Funds 2006
	£	£	£	£
Arts Development Service	60,498	141,481	201,979	152,958
Support costs	17,484	—	17,484	18,237
	<u>77,982</u>	<u>141,481</u>	<u>219,463</u>	<u>171,195</u>

7. GOVERNANCE COSTS

	Unrestricted Funds	Restricted Funds	Total Funds 2007	Total Funds 2006
	£	£	£	£
Salaries and wages	7,200	—	7,200	7,073
Audit fees	2,704	—	2,704	2,107
Legal fees	445	124	569	1,218
Depreciation	384	—	384	384
Committee travel	182	22	204	131
Allocated Support Costs	2,384	—	2,384	1,156
	<u>13,299</u>	<u>146</u>	<u>13,445</u>	<u>12,069</u>

ARCADEA

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31st MARCH 2007

8. ANALYSIS OF SUPPORT COSTS

	Charitable Activity	Governance	Total 2007	Total 2006
	£	£	£	£
Premises	7,770	1,060	8,830	9,095
Printing, Postage and Stationery	2,615	357	2,972	3,447
Telephone	833	113	946	2,186
Travel	1,443	197	1,640	1,722
Sundries	3,346	456	3,802	1,856
Training	89	12	101	560
Insurance	—	—	—	367
Light and Heat	261	36	297	160
Equipment maintenance	1,127	153	1,280	—
	<u>17,484</u>	<u>2,384</u>	<u>19,868</u>	<u>19,393</u>

All the above support costs are allocated on a time basis.

9. NET OUTGOING RESOURCES FOR THE YEAR

This is stated after charging:

	2007	2006
	£	£
Depreciation	2,844	2,868
Auditors' fees	<u>2,704</u>	<u>2,107</u>

10. FUND TRANSFERS

The funds transferred during the year were in respect of an amount remaining from a grant donated by Gateshead Council. This grant which was not perceived as restricted last year has been reallocated as restricted in the current year, transferring the balance accordingly.

11. STAFF COSTS AND EMOLUMENTS

Total staff costs were as follows:

	2007	2006
	£	£
Wages and salaries	97,563	89,145
Social security costs	<u>9,855</u>	<u>8,321</u>
	<u>107,418</u>	<u>97,466</u>

ARCADEA

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31st MARCH 2007

11. STAFF COSTS AND EMOLUMENTS *(continued)*

Particulars of employees:

The average number of employees during the year, calculated on the basis of full-time equivalents, was as follows:

	2007	2006
	No	No
Number of administrative staff	1	1
Number of management staff	1	1
Number of project staff	2	2
	<u>4</u>	<u>4</u>

No employee received emoluments of more than £60,000 during the year (2006 - Nil).

12. TANGIBLE FIXED ASSETS

	Plant and machinery etc. £
COST	
At 1st April 2006 and 31st March 2007	<u>12,922</u>
DEPRECIATION	
At 1st April 2006	5,970
Charge for the year	<u>2,844</u>
At 31st March 2007	<u>8,814</u>
NET BOOK VALUE	
At 31st March 2007	<u>4,108</u>
At 31st March 2006	<u>6,952</u>

13. DEBTORS

	2007	2006
	£	£
Accrued Income	—	6,544
Other debtors	8,373	—
Prepayments	<u>3,069</u>	<u>1,003</u>
	<u>11,442</u>	<u>7,547</u>

14. CREDITORS: Amounts falling due within one year

	2007	2006
	£	£
Bank loans and overdrafts	7	—
Other creditors	<u>5,254</u>	<u>7,596</u>
	<u>5,261</u>	<u>7,596</u>

ARCADEA

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31st MARCH 2007

15. RESTRICTED INCOME FUNDS

	Balance at 1 Apr 2006 £	Incoming resources £	Outgoing resources £	Transfers £	Balance at 31 Mar 2007 £
Access to Work Community Chest - Board Development Arts Council England - Organisational Development	452	389	(389)	-	452
New Directions - The Northern Rock Foundation	3,930	-	(3,905)	-	25
New Directions - The Esmee Fairburn Foundation	3,993	948	(3,140)	-	1,801
New Directions - CSDI	-	27,281	(27,281)	-	-
Lloyds TSB Foundation	2,114	36,383	(38,497)	-	-
Arts Council - Mimosa	2,168	23,020	(25,188)	-	-
Arts Council - Strategy Fundraising Gateshead Council	-	10,000	(10,000)	-	-
	-	29,890	(29,890)	-	-
	-	2,000	(1,904)	-	96
	-	-	(1,433)	1,433	-
	<u>12,657</u>	<u>129,911</u>	<u>(141,627)</u>	<u>1,433</u>	<u>2,374</u>

16. UNRESTRICTED INCOME FUNDS

	Balance at 1 Apr 2006 £	Incoming resources £	Outgoing resources £	Transfers £	Balance at 31 Mar 2007 £
General Funds	<u>29,630</u>	<u>74,440</u>	<u>(91,281)</u>	<u>(1,433)</u>	<u>11,356</u>

ARCADEA

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31st MARCH 2007

17. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Tangible fixed assets	Net current assets	Total
	£	£	£
Restricted Income Funds	2,465	(91)	2,374
Unrestricted Income Funds	<u>1,643</u>	<u>9,713</u>	<u>11,356</u>
Total Funds	<u>4,108</u>	<u>9,622</u>	<u>13,730</u>

18. CONTINGENCIES

There are no contingent liabilities as at 31st March 2007.

19. CONTROLLING PARTY

The Trustees consider that the Charity has no ultimate controlling party other than the Trustees themselves.

ARCADEA

MANAGEMENT INFORMATION

YEAR ENDED 31st MARCH 2007

The following pages do not form part of the statutory financial statements which are the subject of the independent auditor's report on pages 8 to 9.

ARCADEA

DETAILED STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31st MARCH 2007

	2007 £	2006 £
INCOMING RESOURCES		
VOLUNTARY INCOME		
Dept of Works and Pensions	389	—
Arts Council England, North East	67,250	75,450
Gateshead Council	—	1,691
Arts Council England - Directors Appointment	—	15,000
Arts Council England, North East - New Beginnings	—	2,978
Arts Council England - Organisational Development	948	8,528
The Northern Rock Foundation	27,281	25,054
The Esmee Fairburn Foundation	36,383	35,233
ERDF	23,020	10,935
Arts Council England -Mimosa	29,890	—
Lloyds TSB Foundation	10,000	—
Arts Council England Fundraising Strategy	2,000	—
Newcastle Council	5,000	—
	<u>202,161</u>	<u>174,869</u>
INVESTMENT INCOME		
Other interest receivable	736	815
INCOMING RESOURCES FROM CHARITABLE ACTIVITIES		
Ticket Sales	443	461
Mentoring Income	300	—
Training	711	—
	<u>1,454</u>	<u>461</u>
OTHER INCOMING RESOURCES		
Expense reimbursement	—	1,334
Sundry income	—	295
	—	<u>1,629</u>
	<u>—</u>	<u>—</u>
TOTAL INCOMING RESOURCES	<u>204,351</u>	<u>177,774</u>

ARCADEA

DETAILED STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31st MARCH 2007

RESOURCES EXPENDED

	2007	2006
	£	£
CHARITABLE ACTIVITIES		
Staff costs - Wages & salaries	100,218	90,393
Establishment - Rates & water	7,853	8,387
Establishment - Light & heat	358	-
Establishment - Repairs & maintenance	1,127	-
Establishment - Insurance	-	338
Establishment - Other	-	148
Motor and travel costs - Other	1,861	1,588
Legal & professional - Other	40	3,395
Office expenses - Telephone	1,136	2,016
Office expenses - Other	10,046	9,404
Depreciation	2,460	2,868
Project activities	74,980	35,563
Freelance worker	12,968	13,400
Organisation development	3,712	-
Training	89	516
Printing postage and stationery	2,615	3,179
	<u>219,463</u>	<u>171,195</u>
GOVERNANCE COSTS		
Salaries and wages	7,200	7,073
Audit fees	2,704	2,107
Legal fees	569	1,218
Depreciation	384	-
Committee travel	204	131
Allocated Support Costs	2,384	1,540
	<u>13,445</u>	<u>12,069</u>
TOTAL RESOURCES EXPENDED	<u>232,908</u>	<u>183,264</u>
NET OUTGOING RESOURCES FOR THE YEAR	<u>(28,557)</u>	<u>(5,490)</u>

ARCADEA

DETAILED STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31st MARCH 2007

	2007 £	2006 £
CHARITABLE ACTIVITIES		
Arts Development Service		
<i>Activities undertaken directly</i>		
Staff costs - Wages & salaries	100,218	90,393
Establishment - Rates & water	83	-
Establishment - Light & heat	97	-
Motor and travel costs - Other	418	-
Legal & professional - Other	40	3,395
Office expenses - Telephone	303	-
Office expenses - Other	6,700	7,693
Depreciation	2,460	2,514
Project activities	74,980	35,563
Freelance worker	12,968	13,400
Organisation development	3,712	-
	<u>201,979</u>	<u>152,958</u>
<i>Support costs</i>		
Establishment - Rates & Water	7,770	8,387
Establishment - Light & heat	261	-
Establishment - Repairs & maintenance	1,127	-
Establishment - Insurance	-	338
Establishment - Other	-	148
Motor and travel costs - Other	1,443	1,588
Office expenses - Telephone	833	2,016
Office expenses - Other	3,346	1,711
Depreciation	-	354
Training	90	516
Printing postage and stationery	2,645	3,179
	<u>17,484</u>	<u>18,237</u>
	<u>219,463</u>	<u>171,195</u>
	<u>219,463</u>	<u>171,195</u>